

Annual Meeting of the Parish Council held on Tuesday, 29th May 2018 at 7.30 p.m. in the Memorial Hall

Present: Mr D. Lyward in the chair, Mr R. Beckingham, Mr P. Ford, Mr G. Orpin, Ms S. Lowrie. Mrs P. Bonsall, Mrs R. Parrot and the Clerk, Mrs. M. C. Shaw.

In attendance: Borough Councillor M Burgess. and one member of the public.

Election of Chairman: Mr. D. Lyward was proposed by Mr. R. Beckinham, seconded by Mrs. P. Bonsall, there being no other nominations, Mr. D. Lyward duly signed his "Declaration of Acceptance of Office".

Election of Vice-Chairman: Mr D. Lyward proposed Mr R.Beckingham seconded by Mrs. P. Bonsall and unanimously agreed Mr. R. Beckingham as Vice-Chairman.

Appointment of representatives: It was proposed by Mr. R. Beckingham to continue membership of the K.A.L.C and was seconded by Mr. P. Ford and agreed. Mr. D. Lyward would continue to be the representative..

Declarations of Interest: There were none.

Minutes: The minutes of the previous meeting had been circulated prior to the meeting, these were agreed as correct, and were duly signed by the Chairman.

Matters Arising: **Gully emptying, etc.** – these are still ongoing.

Correspondence K.A.L.C. Minutes and agendas – as circulated
Clerks & Councils Direct.

Finance: The following documents had been circulated and were approved:-

Internal Governance Report.

The Financial Statement was explained in detail by the Clerk and was approved, subject to Audit, proposed by Ms. S. Lowrie seconded by Mr. D. Lyward

Risk Assessment: after upgrading of the Childrens Play area it was agreed that this be added as Probability factor Risk 5 level with Inspect and Insure as Action taken.

Assets Register, the new litter bin had been added.

The Certificate of Exemption was completed.

Annual Audit Return, Section 1, the Annual Governance Statement was completed by the Council and resolved as correct and signed by the Chairman.

The Annual Audit Return, section 2, Accounting Statement was resolved as correct, proposed by Mr. D. Lyward, seconded by Mr. R. Beckingham and duly signed by the chairman.

After discussion it was proposed by Mr. D. Lyward, and seconded by Mrs P. Bonsall, and agreed that Mr. C. Tearle, Parish Clerk and Responsible Financial Officer to Shepherds Well with Coldred Parish Council be appointed as Internal Auditor for the year 2017/218, on the Clerks recommendation, as this can be carried out at the Clerks home due to her current incapacity.

Current Account as at 4th May2018 £ 9,205 – 07

Business Reserve Account as at 4th May2018 £ 5,095 - 88

Income received:-

Ashford Borough Council, Precept, Concurrent Functionst and support grants £ 3,055 - 00

Transparency Grant £ 1,233 – 99

V.A.T. refund £ 226 - 97

Cheques were drawn:-

K.A.L.C. subscription £ 225 - 82

Stone Memorial Hall, Hire £ 50 – 00

A.R.W. Kirk, Catt Hill hedge cutting £ 114 - 00

It was suggested that Ebony could be included in the street cleaning area. Mr Bonsall to be approached regarding this suggestion.

Planning:

18/00646/AS Great Prawls Wittersham Road, Stone

Replacement single storey side extension; proposed greenhouse; proposed fencing and gate
The application was supported.

18/00647/AS Great Prawls, Wittersham Road, Stone.

Demolition of existing timber side extension and replacement single storey side extension; replacement windows and door to the west and north elevations; removal of partition and insulation and high level glazing and doors at ground floor to kitchen; removal of partition walls and installation of new stud walls, doors an first floor level.

The application was supported

18/00664AS Cherry Tree Farm, Lower Road, Stone

Lawful development certificate- existing – use of the south end of the building as a dwelling house.

The application was supported.

Village Caretaker:

Complaints had been made about the mowing, but this as been resolved. Ms Lowrie will continue to oversee the Caretaker for Stone.

Data Protection Officer:

Mrs. P. Bonsall volunteered to become the Data Protection Officer. Proposed by Mr. D. Lyward, seconded by Ms. S Lowrie and agreed..

Childrens Play Area:

It was agreed to engage RoSPA to inspect the play equipment.

Transparency Code:

Mrs P. Bonsall detailed how the web site is getting under way with a web designer, following the receipt of grant to enable the Parish Council to comply with the Parish Council Transparency Code.

Amendment to Village Name:

Mrs P. Bonsall gave further details of the proposal as discussed with Ashford Borough Council , the Post Code will not change just the designation when any one puts the address into the “search” system so that it will no longer mention Dartford, Kent. A questionnaire will be required to be printed, it was agreed that Mrs P. Bonsall will compose an item detailing this proposal in the “Outlook at Oxney” magazine for residents to understand this. A vote/referendum in favour will be required by 50% of the Village before any change can take place, and this voting paper will be composed by the Parish Council and distributed to every house in the Parish. Specifying that if not returned will be taken as a “yes” vote.

Notice Board:

The Notice Board at Stone Corner, Ebony requiring replacement, it was agreed that Mr. G. Orpin will investigate types most suitable for that location.. A donation from the Stone WI for £ 50 has been received. A budget was agreed for £200.

Items of Interest:

The Village Fete will take place on Saturday, July 21st 2018 and it was agreed that the Parish Council will provide a prize for the lucky number programme. Mr. D. Lyward will resource.

Date of the Next Meeting:

The date of the Parish Meeting was agreed for Tuesday, 19th June 2018 at 7.30 p.m. in the Memorial Hall.

There being no further business the Chairman declared the meeting closed at 8.45 p.m.

Planniing – 15th June 2018

18/00761/AS Odiam Plat, Lower Road, Stone
Erection of single storey rear extension following removal of existing conservatory.
The application was supported.
